

किंदिन आहिंग एउँड रिडाइन स्टिंग्ट्र सिन्टिड (जेले रिडाइन सिन्टिड रिजाइन सिन्ट रिजाइन सिन्टिड रिजाइन सिन्ट रिजाइन सिन्टिड रिजाइन सिन्ट रिजाइन सिन्टिड रिजाइन सिन्ट रिजाइन सिनाइन सिना

Ref. No.: CMPDVHQ/SE/DoppSeb/2002-226-406696/E-

Date: 24,02,2022

## CIRCULAR

Applications, through proper channel, arc invited from the departmental candidates only of Coal Iodia Limited and its Subdidiary Companies for selection to different posts, as given below, in the NCWA.X pay fulfilling following eligibility oriteria as per Cadre Scheme:

S. N.	Designation	Qualification	Experience as on 23.02.2022	Total Vacancy*	Remarks
а	b	C	d	е	
1	Surveyor (M) T&S Gr. B	Matriculation with Survey Certificate of competency granted by DGMS. The date ofissue of Survey Certificate of Competency granted by DGGMS should be on or before the cutt-off date i.e. date of issue of notificatiom.	1 year service	r3	Taro essenti
2	Assistant Driller (T), T&S Gr. C	Matriculate \dth 03 yrs. Diploma or equivalent in. Mech. / Automobile Engineering preferably in drilling	1 year service	61	Incumbents after completion of one year training, they will be regularised in T&S Gr. B.
3	Asstt. Foreman (Mech.) (T), T&S Gr. C	Diploma in Mech. Engineering (Mimimum 03 yrs. Course)	3 years experience of working in coal mining industry in any coal mining project.	7	Incumbents will be regularised as Asstt. Foreman (Mech.) T&S Gr. C after successful completion of 2 years training as Asstt, Foreman (Mech.) (T)
4	Overseer (Civil)), T&S Gr. C	Matriculation or equivalent and possess a recognized Dip. in Civil Engg. (3 yrs. Course)	Any permanent employee of the company with 1 year service	5	land of anitop of
5	Staffiniurse T&S Gr. C	10+2 Plus 'A' Grade Nursing Diploma or certificate from a recognised Institute approved by the Govt-		1	Entry of StaffNurse with 'A' Grade NuEins Diploma or certificate with 3 years counce will be inducted as Staff Nurse and after successful completion of one year training will be placed in 1265 Chr. C.
6	Jr. Sc. Asstt. Gr-III Gd- D	Graduate in Science with Chemistry as one offthe subjects	Any permanent employee with 1 year service	3	L. One cap

S.IN.	Designation	Qualification	Experience as on 23 file 122	Total Vacancy*	Remarks
а	b		d	е	
7	Jr. Data Enlry Operator (Trainee) T&S Gr. E	Matriculate or equivalent ceftificate.	Any permanent employee with 3 yls. scrvice	É	Trainee will be entitled for pay & allowers as admissible in T&S Gr. E during training period of 1 year. After successful completiom of 1 yr. training period, they will be regularised in T&S Gr. D
ŧ	Dresser Gr. II T&S Gr. E	Matric with one year training certificate from Company Hospital/Recognised Institute/Government Hospital elc.	Two years service in the company	1	Matriculate not having one tearrhaining certificate may also apply. However, in the event of selection, the incumbent s'illbe sent for one year training in the existing grade/category with same pay/capacity.
9	Clerk (OL) Gr III. ClericalGdHIII	1. Matriculation or equivalent exam. from any recognised Board of Exam., with Hindi as one of the subject. OR 2. Matric with certificate in Hindi like Prabhakar, Proveshika etc.	3 yrs experierce in the company	7.	
10	Rigman Cat-II	Maniculate with ITI Trade Certificate or equivalent im Mech. / Automobile trade. NB Those possessing higher qualiffication viz. Dip./Degree certificate in Mech./Automobile trade can also apply.	Any permanent employee of the company with 1 year service	16	To be regularised in Catill after 1 yr as Catill & further regularized in Gd-Eafter 1 yr as Catill.
11	Driver (T), CattJI	1. Class VIII standard pass & 2. Must be in possession of valid Driwing License for heavy vehicle.	Any permanent employee of the company with 1 year service	37	On successful completion of 1 yr. training as Driver(T) Car-II, they will be considered for placement to the post of Driver Cat-V.
1OT/	1			198	of Driver Cat

\*NOTE: The category wile break-up of the ohove watouchet will be motited. I to all)

The etigible departmental candidates of CMPDI/other subsidiaries of CIL who frifills requisite qualification and length of service as per provision of Cadre Scheme and as indicated above may 10ft! in prescribed from and submit through proper channel. To avoid delay and smooth completion of job, follosing decirious have been taken:

1. One employee mel apply for one post only.

2. The application should he in the prescribed format and \$rought proper channel.

3. Departmental candidates in the some discipline of same or higher designation/grade of the above vacancy who are interested for transfer to CMPDI may also apply and on transfer they will be posted at CMPIDI in their existing grade/capacity. They are required to submit only Biodata Sheet enclosed, through prop€r channel.

4. last date of submission of application by applicant is 25.03.2022 (Friday). And last date of receipt of duly forwarded hardcopy of application at the office of GM (P&A), P&A Deptt-, CMPDI (HQ),

Ranchi- 834 031 by CIL & its subsidiaries/fills of CMPDI is 31.03.2022 (Thursday).

 Employees applying for same grade/category will be treated as a case of horizontal transfer/ movement.

Employees who are currently in higher post may not be allowed to apply for post in lower grade/category...

 $\overline{\mathcal{I}}$ . Employees of CN4PDI who recently recruited on purely technical post by way of outside direct recruitment may not be allosed to apply.

8. On selection, employees may be posted on selected post as per requirement only.

 Quitoff date for determining eligibility of experience & qualification as per Cadre Scheme is 24-02.2022 (Thursday)).

10. All applicants must send attested photocopies of all supporting documents (educational qualification / Coste / PH Cenificate etc.) along with the application form. Incomplete applications and those applications received after due date will not he entertained.

Ocncral Manager (P&A)

Encl.!

I. Application Form for selection

Biodata Sheet for transfer

1. Excel Sheet Format to be sent by Subsidiaries HQ & RIs of CMPDI

### Distribution:

I. TS to Director (P&tR), CIL

- 2. General Mamager (MP&IR), CIL, Kolkata: With a request to circulate the vacouncies to subsidiantes from his end also.
- 3. The General Mamager (P/MP&IR)), BCCL / CCL / ECL / MCL / NCL / SECL / WCI-

The General Manager, NEC

5. Secy. to Director (P), BCCL, CCL, ECL, MCL, NCI-, SEICI- and WCL

## Copy for information and nec€ssary action to:

L Atl RDs, CMPDI: Not wille ciculation within N/ (HO), Camps, nearby substituting and its areu & sending the information in prescribed excel sheet format by enul A eoffice & forwarding cligible applications in totality to the office of w/s by 31.03.2022 (Thursday).

2. General Manager (ICT), CMPDI (HQ), Ramchi I With a request to publish the same ot cmpdi eebsite and

enpudi intraiet ako.

1. All HODS, CMPIDI (HQ), Ranchi: for wide circulation amongst the employees \tnrking wider ywu & forwarding the application of eligible deportmental candidoles in totality.

4. Dy. Manager (Secri.) to CMD, CMPIDI: for tind information of CMD, CMPDI

5. Secy. to Director (T/CRD): for kind information of Dit (T/CRD). CMPDI



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SI No.	Posting	Post Applied for		Employee No.	Category(G en / OBC/ SC / ST)						Requsite Qualification Name	Year of passing the req. qualification	Additional Qualificatio n Name (if any)	Religion M	Mobile No.
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# Central Mine Planning & Design Institute Limited PERSONNEL SAOMNISTRATION DIVISION GONTHUM Flee, Karke Road Ranchi 834 (91, Jhaihand

## APPLICATION FORM FOR SELECTION

	APPLICA	TION FORM FO	OR SELECTION		Paste Your Recen F. G(X)D QUALITY				
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	Date of Receipt			YXXXXII (I	CLIT at thered #\ (()\rRoLLt\colHlrR				
1.	a. POST APPLIED FOR   Tick the re	elevant box]:							
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	Assistant Driller (II), T&S Gr. C			r. III TI&SS (IF. E					
	Asstt. Foreman (Mech.) (T), T&S Or. C		Jr. Data Entry Op€rator (Tminee)) T&S Gr. E						
	Overseer (Civil), T&S Gr. C		Clerk (OL) Gr. III, Clerical@dllI						
	Jr. Sc. Asstt. Or{I Gd-D		Driver (1)		et our				
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5	GENDER [ Male / Fomalc]	Male	fr	Femal	le 🗍				
7	RELIGION								
		V	H.c	-					
3	WHEI'HIER PH?	Yes	tr	Туре	ntage %				
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BIO-DATA FORM FOR TRANSFER TO CMPDI

Departmental candilates of other substidiarly of CIL Wha are presently working in the same discipline of same of higher designation/grade of life notified y decancy

L Name	:			
2. Father's,/ Husband's Namc	:			TO BE AMESTED BY
3. Designation	:			PEIRSONNII., Officier of
4- Category / Grade	:			THE COMPANY
5. Employee No.	:			
6. Date of Birth				
7. Date of first appointment	:	*		
8. Date of joining to the present post	:			
9. CMPT No.	:			
10. Present place of posting	:			
1 h. Education qualification	:			
12. Permanentt address	:			
13. Attendance for last three years	:	2019	2020	2021
44 .68 4		2010 10	2010.20	2020 21
114. ACR offast three years		2018-t9	2019-20	2020-21
15. Description of disciplinary action,	:			
ifamy, oflast three years				
16. Any other information which is required for the purpose	:			
17. Recommendation of	:			
Controlling Officer				
				f an Officer of
				epartment of the ct / Unit
General Manager (P/III) of Subsidiary HQ			p. ojek	